

Owner's Manual Versalite[®] Platforms



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Visit the Versalite Staging web page at wengercorp.com for more information.

Note: Please read and understand these instructions before assembly or use. **Note:** If you need additional information, contact Wenger Corporation using the information below.

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Important User Information

General

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The information in this document is not intended to cover all possible conditions and situations that might occur. The end user must exercise caution and common sense when assembling or installing Wenger Corporation products. If any questions or problems arise, call the Wenger Corporation at (800) 4WENGER (493-6437) or +1-507-455-4100 worldwide.

Manufacturer

The Versalite® Platforms are manufactured by:

Wenger Corporation 555 Park Drive Owatonna, MN 55060 (800) 4WENGER (493-6437) • +1 (507) 455-4100 wengercorp.com

Intended Use

- This product is intended for indoor use in normal ambient temperature and humidity conditions it must not be exposed to prolonged outside weather conditions.
- This product is intended to be assembled and used only as described in these instructions.

Warranty

This product is guaranteed free of defects in materials and workmanship for five full years from date of shipment. A full warranty statement is available upon request.

Safety Precautions

Throughout this document you may find cautions and warnings which are defined as follows:

- WARNING: Failure to follow the instruction could result in serious injury or damage to property.
- CAUTION: Failure to follow the instruction could result in minor injury or damage to property.

Read all of these safety instructions before using the equipment.

ACAUTION

To avoid injury, some setup steps may require two workers.

Setup

Insist that anyone who helps set up Versalite Staging be familiar with these instructions.

The guardrails are indicators of the perimeter of the platform system, and are not intended as a universal restraint. Excess weight or pressure will cause them

AWARNING

Guardrails will collapse if excess weight or pressure is applied.

to collapse.

Guardrails

- Never use the guardrails: · As a crowd barrier

 - · As a perch As a tie-down

Leg Brackets and Stabilizers

For stability, install appropriate brackets at all leg locations where different-height units adjoin.

Use unit-to-unit connectors to secure same-height units. For additional safety, also attach leg stabilizers if legs are over 40".

AWARNING

AWARNING

Platforms can fall if leg brackets and stabilizers are not used as

specified.

Platforms can fall unless stacked and secured properly on the cart.

Transport/Storage Carts

On a Versalite 8-Unit Storage Cart, stack platforms on edge.

On a Versalite 10-Unit Storage Cart, stack platforms flat — never stand them on edge.

Never stack more than eight platforms on an 8-Unit Cart, or ten platforms on a 10-Unit Cart.

Always secure the units to the cart with the tie-down strap.

Introduction

Versalite platforms are available in six sizes: $(4' \times 4', 4' \times 6', 4' \times 8', 3' \times 3', 3' \times 6' \text{ and } 3' \times 8')$ and in five fixed elevations (8", 16", 24", 32" and 40").

Special telescoping legs are also available if adjustable height is required.

Platform systems can be constructed with all units the same height (standard stage) or with units at different heights (risers, or multilevel stage).

ACAUTION

Never set up multi-level stage without securely clamping platforms together.

You may use a Versalite 8-Unit or 10-Unit Storage Cart to transport and store platforms. The 8-Unit Carts are especially advantageous if you have pie-shaped platforms or if you will be transporting the units through narrow doorways.

Easily-attached 39" wide stairway units with double handrails are available in a 2-step version (for 16" or 24" heights), a 3-step version (for 24" or 32" heights), and a 4-step version (for 32" or 40" heights).

Guardrail assemblies should be used with a platform elevations, and are available in 3', 4', 6' and 8' lengths. The top rail on all guardrails is located 42" above the platform surface. The rail assemblies include a chair stop rail.

To give your platform system a more formal, finished look, drapery skirting and drapery backdrops are also available.

Unpacking or Setting Up for the First Time

- 1. Remove all parts from the shipping cartons (refer to the packing list enclosed with the shipment). Save the packaging materials at least until the platform system has been set up the first time.
- 2. Sort all platforms and accessories by size, length, etc.
- 3. Assemble all guardrails, stairways, and carts that are shipped disassembled using the instructions supplied with them.
- 4. If the platforms will be stored before being set up, begin with "To Transport and Store the Platforms" on page 20.

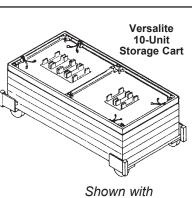
If the platforms will be set up immediately, begin with "To Set up Individual Platforms" on page 5.

To Set Up Individual Platforms

- 1. Move the platforms to the setup area (see page 20).
- 2. Lay the first platform upside down on a clean surface.

ACAUTION

To avoid injury, two workers may be needed for some setup steps.



Shown with optional leg clips

3. If the optional leg clips are installed (on the underside of the platform deck), remove the legs by pulling up on one end.

Insert legs all the way into the corner pocket assemblies.

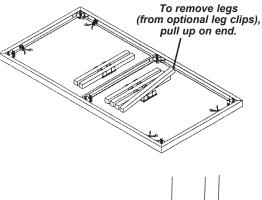
Secure each leg by turning the tightening knob clockwise.

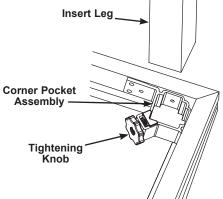
If optional telescoping legs are used, adjust them to their approximate length (pull the pin, slide the leg extension in or out, and reinstall the pin).

4. Turn the unit right-side up, then set up the remaining platforms in the same way.

AWARNING

Platforms can fall if legs are not installed securely in all leg sockets.





NOTICE

If setting up for same-height platforms, see "To Connect Same-Height Platforms" on page 6. If setting up for a multi-level stage or riser system, see "Typical Riser Layouts" on page 12.

To Connect Same-Height Platforms

STOP

4. (Optional step)

of the leq.

The following procedure is for setting up for same-height platforms.

If setting up for a multi-level stage or riser system, see "Typical Riser Layouts" on page 12. 1. Set two platforms side-by-side. 2. Operate the unit-to-unit connectors by squeezing the Unit-to-Unit Connector in Storage Position tabs together, pivoting the wings across both frames, and releasing the tabs so they hook on the frame. AWARNING Platforms unsafe if unit connectors are not used. **Unit-to-Unit Connector Clamped to Adjacent Platform Frame** 3. Install and connect all additional platforms in the same way. T For added stability, especially if "height-movement" activities will take place on the platforms, install leg clamps to secure same-height units. These clamps should be installed toward the top Contact Wenger Corporation for more information. Storage Position Clamped 4-Leg Clamp

6

2-Leg Clamp

To Attach Leg Stabilizers

When a Versalite system is set up at heights over 40", leg stabilizers are required for greater stability; without the stabilizers, the platforms will sway excessively.

A pair of stabilizers is clamped around the legs of the platform, in a diagonal pattern as shown. An 8' stabilizer bar will span the 8' dimension of a 3' x 8' or 4' x 8' platform, or it will span across two 4' dimensions.

Note: For 3' or custom-sized units, special stabilizer bars are provided.

For smaller layouts, install the stabilizers to anchor the perimeter of the stage.

For larger layouts, install the stabilizers as shown at the bottom of the page.

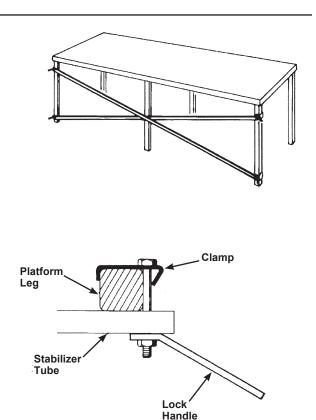
1. Hold a stabilizer tube next to the platform legs, and determine whether to use the inside or outside holes (near the ends of the tube).

Whenever possible, use the outside holes (for greater stability).

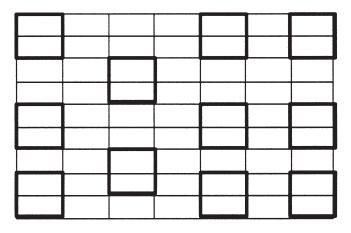
- 2. Place the tubes on the floor, and attach the four clamps and lock handles loosely in the holes you selected.
- 3. Install the tubes on the platform legs in an "X" pattern; slip the clamps around the legs as shown, and tighten the lock handles.

Install the lower clamps as close to the **bottom** of the leg as possible. The upper clamps do not have to reach to the top of the leg.

Platforms unstable if leg stabilizers are not used as specified.

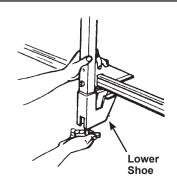


Leg Stabilizer Pattern for Larger Layouts

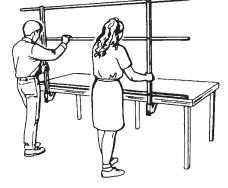


To Install Guardrails on Platforms

1. Unscrew the handle at the bottom of each upright, until pulling the handle toward you allows the lower shoe to drop.



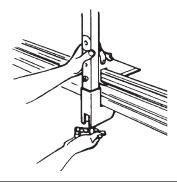
2. Set the rail assembly on the deck of the platform, with the lower shoe on each upright positioned below the deck surface.



3. Lift the lower shoe on each upright until the handle drops.



4. Turn the handle until the lower shoe is tight against the platform deck.



To Attach Drapery Closures to Platforms

Draperies are used to close-off the lower portion of the stage for better appearance.

Draperies can also be used with stairways and guardrails.

- 1. Peel off the pressure sensitive backing and apply the hook and loop tape along stage perimeter.
- Begin at one corner, and press drapery on to the hook and loop tape. Continue until drapery section is completely attached. Continue same procedure with remaining drapery sections.
- 3. A short piece of hook and loop tape is attached to the end of each drapery to overlap individual drapery sections.

Drapery Installation with Back/Side Railing

If draperies are used on a stage with guardrails, they must be attached after the railings are in place.

Drapery Installation with Stairways

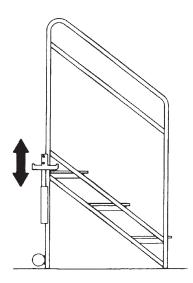
Install drapery before stairways are installed.

Drapery Removal

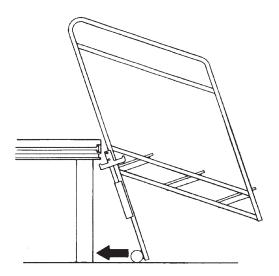
To remove a drapery section, pull the drapery toward you and off the stage edging.

To Attach a Stairway to a Platform

1. Adjust the two hooks on the stairway to match the platform height.



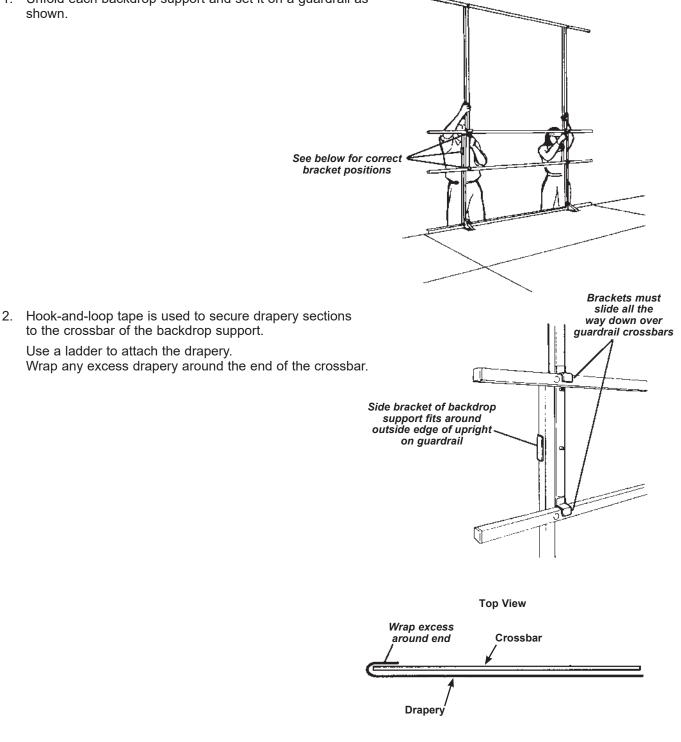
2. Tip the stairway as needed to fit the hooks under the frame of the platform.



To Install a Backdrop

Note: Two people are required to install the backdrop support.

1. Unfold each backdrop support and set it on a guardrail as shown.



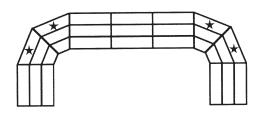
NOTICE

To disassemble the platform system, and to transport and store the platforms, see "To Disassemble a Stage" on page 18.

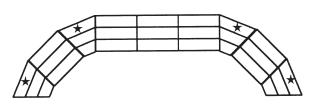
Typical Riser Layouts

STOP

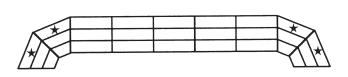
The following procedure is for setting up for a multi-level stage or riser system. If setting up for same-height platforms, see "To Connect Same-Height Platforms" on page 6.

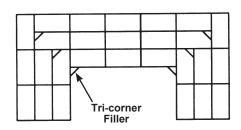


Horseshoe



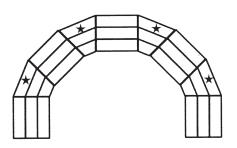
Arc





Winged

Rectangular



Semi-Circle

Use rectangular and pie-shaped units as shown.

- ★ At the third elevation of pie-shaped locations:
- Choral risers have a single unit
- Band risers have two units, one left-hand and one right-hand

If a fourth elevation has been supplied, both choral and band risers will have two units, one left-hand and one right-hand.

To Connect Riser Sections

- **Note:** Set up all riser platforms according to "To Set up Individual Platforms" on page 5.
- **Note:** Different-height platforms can be connected with their edges either aligned or overlapping. Follow the appropriate procedure below.

AWARNING

Platforms are not safe unless leg brackets are used as specified below.

ACAUTION

Two people are required to set up platform.

Methods of Securing Different-Height Platforms

NOTICE

This section is intended to show the two methods of connecting platforms. Don't connect any platforms yet; go to the next section for the actual procedure.

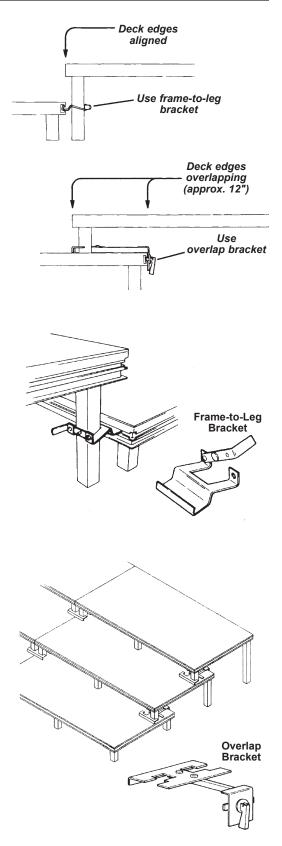
Note: To avoid moving the risers after they are connected, be sure there will be enough space for all levels before you begin.

With Deck Edges Aligned

- 1. Set one unit in front of another, with their deck edges approximately aligned.
- 2. Install a frame-to-leg bracket at one end of the platform, as shown. Hook the lip into the frame channel of the lower unit, slip the brackets tines around the leg of the higher platform, and close the latch. Check that the bracket lip is securely gripped in the channel of the lower platform.
- 3. Repeat with the remaining platforms.

With Deck Edges Overlapping

- Position the lowest-height platforms in their desired location. Install overlap brackets at the outer ends of the row and at each seam:
 - a. Insert the "propeller" of each bracket into the channel on the edge of the platform, but leave the toggle lever loose.
 - b. Slide the overlap brackets down the channel to their approximate position (as shown).
- 2. Set the next level of platforms in place, about 12" in from the rear edge of the lower units inserting the proper leg(s) into the profile on the overlap brackets. Secure the brackets by closing their toggle lever.
- 3. Continue to work from front to back (lower to higher) until all platform levels are installed.



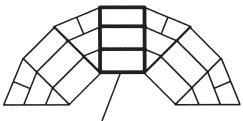
To Connect Riser Sections (continued)

Connecting the Riser Units

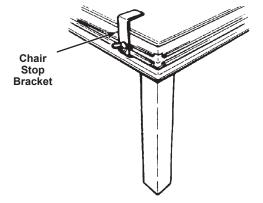
- 1. Before you begin positioning the riser platforms, verify that there is enough space for the full riser set (including any rear extensions).
- 2. Position the center section (three units) first the rear (24") elevation, then the middle (16"), and finally the front (8").
- **Note:** If the sections are installed with their deck edges overlapping, you will have to position the front section first. Be sure there is enough space behind it for the remaining sections.
- 3. Use frame-to-leg brackets (or overlap brackets) to lock the center-section units in position (see previous page).
- 4. Slide chair stop brackets onto the rear of each unit as you set them up. Use a bracket for every two feet of length (e.g., an 8' chair stop will have four brackets), and never secure a chair stop with only one bracket.

The chair stops will be installed later (see "To Install Chair Stops on Risers on page 17).

Note: Where a guardrail will be installed, a chair stop bracket is not needed — the guardrail assembly has an integral chair stop.



Position the center units first



To Connect Riser Sections (continued)

 Assemble the next section of three units to the left of the completed one. Repeat steps 1, 2, 3 and 4.

To connect the mating platform units in the two sections, operate the unit-to-unit connectors by squeezing the tabs together, pivoting the wings across both frames, and releasing the tabs so they hook on the frame.

Platforms unsafe if unit connectors are not used.

- Assemble the next section of three units to the right of the completed ones, again repeating steps 1, 2, 3 and 4, and connecting the sections with the unit-to-unit connectors.
- Continue until all sections are installed.
 Always install all appropriate frame-to-leg brackets (or overlap brackets) according to "To Connect Riser Sections" on page 13, and secure the section with the unit-to-unit connectors, before starting on a new section.
- 8. Install Tri-corner Fillers (if used).

Tri-corner fillers are used to fill corner voids in rectangular configurations.

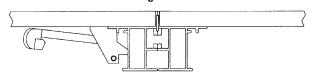
To install them, insert legs according to steps 3 and 4 according to "To Set up Individual Platforms" on page 5.

Set the tri-corners in place.

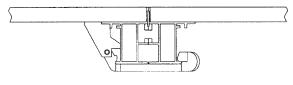
Connect the tri-corner fillers to the platforms using the same unit-to-unit connectors that clamp the platform frames together according to "To Connect Same-Height Platforms" on page 6.

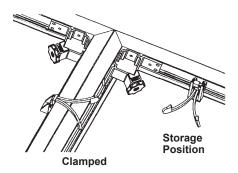
Tri-corner fillers can easily tip if not properly secured.

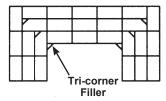




Unit-to-Unit Connector Clamped to Adjacent Platform Frame







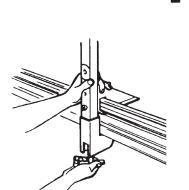
To Install Guardrails on Risers

1. Unscrew the handle at the bottom of each upright, until pulling the handle toward you allows the lower shoe to drop.

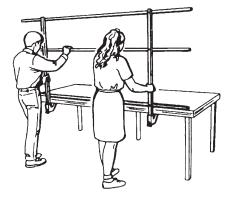
2. Set the rail assembly on the deck of the platform, with the lower shoe on each upright positioned below the deck surface.

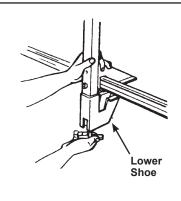
3. Lift the lower shoe on each upright until the handle drops.

4. Turn the handle until the lower shoe is tight against the platform deck.



Once the handle drops, the lower shoe will remain in the raised position





To Install Chair Stops on Risers

Attach chair stops along the rear edge of the rear (highest elevation) platforms, using the special brackets that you installed earlier. Note that:

- Chair stops are not required on the lower elevations if elevation closures are used; the closures also serve as chair stops.
- Chair stops are not required where guardrails have been installed; the guardrails have an integral chair stop.
- If a rear extension is attached to the rear platforms, the top chair stops go on the extensions instead.

Use one bracket for every 2' of chair stop (use two brackets on chair stops shorter than 2').

To install the chair stop, slip it under the lip of the brackets, then tighten the bracket nuts.

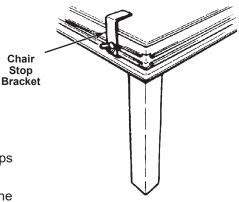
To Install Closure Panels on Risers

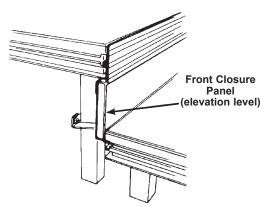
Side and Front Closure Panels

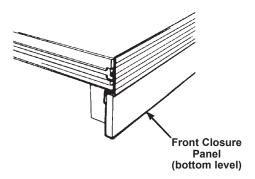
Note: The bottom-level closure panels (those that rest on the floor) are 1" shorter than the others.

To install a closure panel, slip its locking flange into the groove of the edge of the riser deck.

Side closure panels, and bottom-level front closure panels, set on the floor. Closure panels between risers will fit **behind** the unit in front.

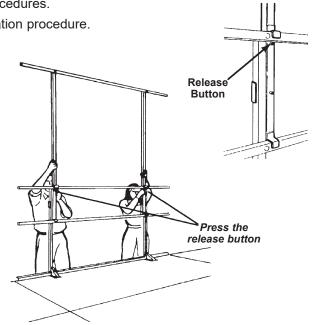






To Disassemble a Stage

- 1. Remove any stairways, by reversing their installation procedures.
- Remove any drapery enclosures by reversing the installation procedure. Fold the drapery carefully to minimize wrinkling. Special drapery hangers are available for order.
- 3. If a drapery backdrop is used, disassemble as follows:
 - a. Remove the drapery by "peeling" it away from the crossbar.
 - b. Fold the drapery carefully to minimize wrinkling in storage. An optional carrying case is available for order to store the drapery.
 - c. Remove the backdrop support from the guardrail as shown.
- 4. Remove the guardrails by unscrewing their handles.
- Disconnect the platforms in reverse order of their assembly sequence, by unclamping the unit-to-unit connectors and returning them to their storage position according to "To Set Up Individual platforms" on page 5.
- One at a time, pull the units away from the platform system and set them on the storage cart(s). Refer to "To Transport and Store the Platforms," page 20.



To Disassemble Risers

- 1. Remove any tri-corner fillers and chair stops, by reversing their installation procedure. You won't be able to remove the chair stop brackets until later.
- 2. Remove the guardrails by unscrewing their handles.



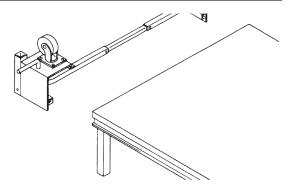
- a. Unclamp the unit-to-unit connectors between the riser units, and return them to their storage position according to "To Connect Same-Height Platforms" on page 6.
- b. Release the frame-to-leg brackets (or overlap brackets) that secure the riser units front-to-back.
- c. Remove any elevation closures.
- d. Remove any chair stop brackets.
- 4. One at a time, pull the units away from the riser set and set them on the storage cart(s). See"To Transport and Store the Platforms" on page 20.

To Transport and Store the Platforms

Using the Versalite 10-Unit Storage Cart

To create the 10-Unit Storage/Transport Cart, slide a caster mount onto each end of a platform and tighten the clamp handles. One end of the platform will have swivel casters, the other rigid casters.

Turn the unit over, remove the legs, and install the handle on the swivel end.



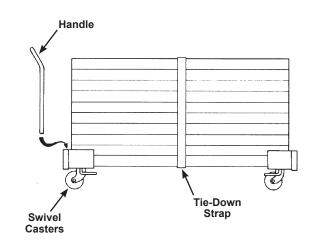
Stack platforms flat on the cart — **never** stand them on edge. **Never** stack more than 10 Versalite platforms on a cart.

Stack units back-to-back and face-to-face, to avoid scratching the top surface. Legs can be stored by snapping them into the leg retention clips on the underside of each platform (available separately).

Always secure the units to the cart with the tie-down strap.

Platforms can fall from cart and cause injury unless properly stacked.

Platforms can fall from cart unless secured with tie-down strap.



To Transport and Store the Platforms (continued)

Using the Versalite 8-Unit Storage Cart

Platform legs can be stored by snapping them into the leg retention clips (available separately) on the underside of each platform.

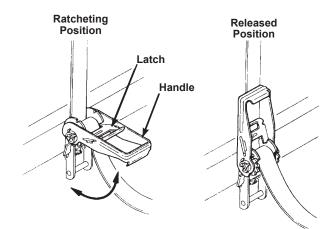
Stack the platforms (on edge) on the cart, then secure with the tiedown strap:

- 1. Wrap the strap around the stacked platforms. Pull its free end down and through the center spindle of the ratchet.
- 2. If the ratchet is in its released position, pull out on the latch and swing the handle down to the ratcheting position.
- 3. Pump the handle until the strap is tight. If the handle ends up in the ratcheting position, pull it all the way down so it will be out of the way when the cart is moved.
- 4. Wrap excess strap around the bracket (next to the ratchet).

Always secure platforms with a strap and ratchet before moving or storing.

To Release the Strap

- 1. Pull on the latch and open the handle to the released position.
- 2. Pull the end of the strap out of the ratchet.





Maintenance

Decks

Keep the deck surfaces clean and dry. When necessary, clean with a broom or brush. No other maintenance is required. Do not use oil-based cleaning products, and do not wax or polish the decks.

Carpeted surfaces can be spot-cleaned, using only enough solution to remove spots. Never saturate the carpet.

Drapery Closures and Backdrops

Drapery sections may be washed or dry-cleaned. Remove all drapery clips prior to cleaning.

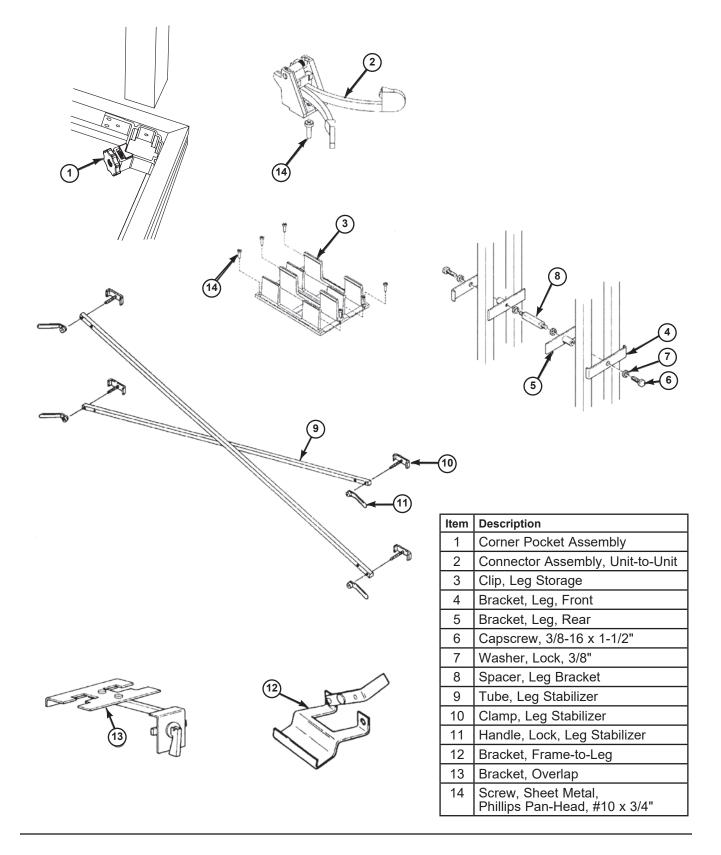
- Machine-wash at 120° F or lower using mild detergent. Remove immediately after the wash cycle is completed.
- Tumble-dry at "permanent-press" or lower temperature. Remove and hang immediately to prevent wrinkling. Excessive heat or drying time will detract from the permanent-press characteristics of the fabric and may cause permanent wrinkles.
- Little or no ironing is required.
- When dry-cleaning, tumble-dry on the lowest heat cycle and remove immediately when dry.

Other Preventive Maintenance

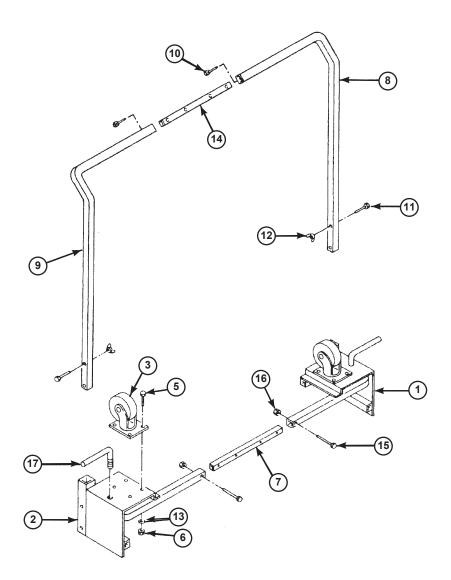
Inspect all bolts on the platform and accessories every six months, and tighten as necessary.

Replace any worn, bent, or broken parts promptly to prevent injury.

Platforms - Leg Brackets and Stabilizers

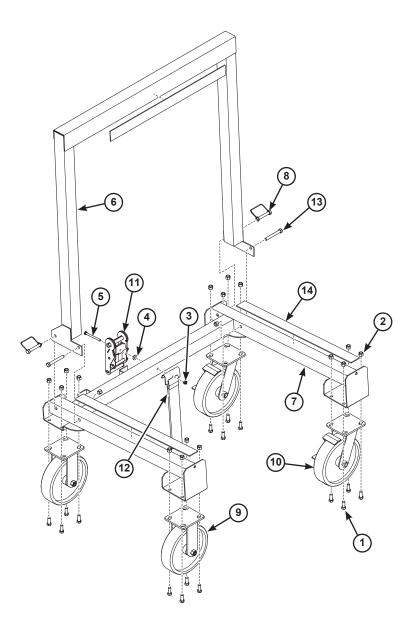


Versalite 10-Unit Storage Cart



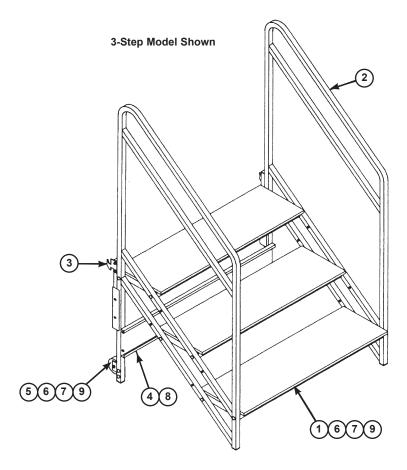
Item	Description	Qty.	Item	Description	Qty.
1	Caster Mount, Left-Hand	2	10	Screw, Self-Tapping, 1/4"-20 x 3/4"	2
2	Caster Mount, Right-Hand	2	11	Capscrew, 3/8"-16 x 1-1/2"	2
3	Caster, Swivel	2	12	Nut, Wing, 3/8"-16	2
4	Caster, Rigid (not shown)	2	13	Washer, Lock, 3/8"	20
5	Capscrew, 3/8"-16 x 1"	16	14	Tube, Splice, 7/8"	1
6	Nut, Lock, 3/8"-16	16	15	Capscrew, 5/16"-18 x 1-1/4"	4
7	Tube, Splice, 3/4"	2	16	Nut, Lock, 5/16"-18	4
8	Handle, Left-Hand	1	17	Handle, Clamp	4
9	Handle, Right-Hand	1	18	Strap, Tie-Down (not shown)	1

Versalite 8-Unit Storage Cart



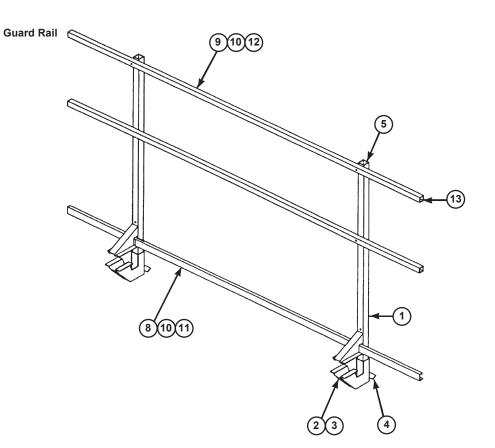
Item	Qty	Description	Item	Qty	Description
1	16	Capscrew, 3/8-16 x 1"	8	2	Snapper Pin, 3/8 x 2-1/2"
2	16	Lock Nut, 3/8-16	9	2	Rigid Caster, 8"
3	1	Lock Nut, 1/4-20	10	2	Swivel Caster w/Brake, 8"
4	1	Flat Washer, 1/4 x .734	11	1	Ratchet, Tie-Down
5	1	Capscrew, 1/4-20 x 3"	12	1	Strap, Tie-Down
6	1	Upright Weldment	13	2	Capscrew, 3/8-16 x 3"
7	1	Base Weldment	14	3	Matting

2-, 3-, and 4-Step Stairways



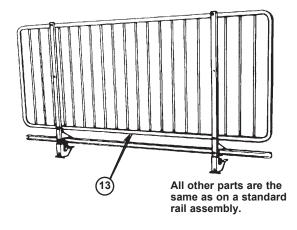
Item	Description	Qty. 2-Step	Qty. 3-Step	Qty. 4-Step
1	Step Assembly	2	3	4
2	Frame Assembly, Handrail	2	2	2
3	Hook Tube (with notched plate) [two types supplied]	2	2	2
4	Cross Brace	1	1	1
5	Wheel Assembly	2	2	2
6	Nut, Hex, 5/16"-18	12	16	20
7	Carriage Bolt, 5/16"-18 x 1-1/2"	12	16	20
8	Screw, Self-Tapping, 1/4 x 3/4"	4	4	4
9	Washer, Lock, 5/16"	12	16	20

Guard Rails & In-Fill Panel Railing



In-Fill Panel Railing

Item	Description	Qty.	
1	Upright Weldment	2	
2	Lower Bracket Weldment	2	
3	Bolt, tab, 3/8"-16	2	
4	Handle, tee	2	
5	Plug, 1-1/2" square	2	
8	Capscrew, 5/16"-18 x 3-1/2"	2	
9	Bolt, carriage, 5/16"-18 x 3-1/4"	4	
10	Nut, lock, 5/16"-18	6	
11	Rail, chair [*]	1	
12	Rail, guard [*]	2	
13	Railing, In-Fill Panel	1	
[*] Indicate rail length on order.			



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