

## Interviewing Skills; *The Rules of the Road*

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2009 MENC Northwest Division Conference

1:00 PM Friday, February 13, 2009 - Spokane Convention Center, Spokane, WA

1. Make a **great** impression!
  - Firm handshake
  - Good body language
  - Professional dress and appearance
2. Put yourself in my place. Would you hire you? Why? Why not?
3. Be prepared.
  - Completed (and neat) application
  - Resume (not required, but extremely helpful--a way to “blow your own horn”)
  - Transcripts to date (copy will do for the interview, but originals are **required**)
  - University Placement File
4. Call current teachers--find out everything you can about the CCSD programs.
  - Visit local programs before and during student teaching
  - Attend honor ensemble concerts
  - Join MENC and support UNLV's collegiate chapter
5. Do mock interviews with fellow students/friends
  - Practice makes perfect--sound familiar?
6. Be prepared to discuss the following items: (notice that only three are music-related)
  - Appropriate literature and concert design (including marching band)
  - Introducing and teaching of **SOLID** playing/singing skills
  - Instructional objectives

### **BE CERTAIN THAT YOU KNOW THE MUSIC CONTENT STANDARDS!!!!!!!**

- Methods/strategies regarding classroom management
  - Recruitment/maintenance plans
  - Non-musical responsibilities
  - Classroom routine
  - Motivational techniques/strategies
7. **MOCK INTERVIEWS:** If time permits.