

Wenger COVID-19 (Coronavirus) response Jobsite and Emergency Response Plan for Infectious Disease PROTOCOL

March 23, 2020

To provide protective measures for the installation team, Wenger Corporation has implemented a jobsite protocol, consistent with guidance from the CDC, to be always observed:

- We are asking each installer to self-monitor:
 - Are you experiencing any respiratory symptoms (coughing, sneezing, shortness of breath) and/or do you have a temperature above 100° F?
 - Have you experienced any of the symptoms described above in the last 14 days?
 - Have you come in contact with anyone who has been diagnosed with COVID-19?
- If you are positive for any of these symptoms
 - Report immediately to your supervisor
 - If you answer “yes” to the first two questions, follow local protocols to be tested.
 - Stay in self quarantine until test results are given or 14-day period has passed
 - The decision to return to work will be made on a case-by-case basis, in consultation with healthcare providers and state and local health departments.
- Before going on-site, Project Coordination / Project Management will
 - Obtain site safety requirements for all sites
 - Include 2 copies in the Installation folders.
 - Post site requirements and review with team
- PPE kits will be sent with towels, disinfectant, gloves, and masks. Proper use needs to be observed by all on crew.
 - Contact Teresa at 507-774-8742 for kits or supply replenishment
 - Do not share personal protective equipment (PPE).
 - Ensure PPE is disposed of properly
 - Sanitize reusable PPE Daily, between breaks, and before tools are shared, such as power tools, mobile lifts, pallet jacks, face shields, etc.
 - Utilize disposable gloves where appropriate. Wash hands after removing gloves.
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- For Music Education and Athletic Jobs, we are asking installers to limit exposure to themselves and others by picking up folders from the new location right inside door 41 in Owatonna by the equipment room. Lanyards, fasteners, and other equipment needed for jobs can be picked up here. We ask that you limit presence to those two locations in the building.

- For PA, Service and Controls follow standard processes until further notice.
- Other recommended best practices:
 - Avoid face-to-face jobsite meetings when possible – foreman, owner / architect, pre-construction, etc. – communicate via phone with contacts whenever possible for needed communication.
 - No group award lunches such as topping off celebration, safety, etc.
 - No buffet style food such as pizza or potluck – individual or box lunches only.
 - No group lunch or break rooms – spread out where possible.
 - Avoid close contact with fellow coworkers and tradespeople.
 - Stagger multiple lunch hours to reduce large groups and promote social distancing
 - Attempt to coordinate construction activities apart from each other.
 - Minimize external visitors to the jobsite.
 - No unnecessary jobsite tours. If needed, follow 6’ rule.
 - Avoid group trainings / discussions.
 - No group daily huddles without observation of the 6’ rule.
 - No group stretch and flex without observation of the 6’ rule.
 - Do not share tools without thorough sanitizing / cleaning.

The following questions can be presented when hiring labor in advance of starting the job. We cannot ask directly or collect any feedback. We also can’t ask which symptoms are being experienced. Only ask if they can answer any of these in the affirmative.

- Are you experiencing any respiratory symptoms (coughing, sneezing, shortness of breath) and/or do you have a temperature above 100° F?
- Have you experienced any of the symptoms described above in the last 14 days?
- Have you or has anyone in your household recently traveled to China, Iran, Italy, South Korea?
- Have you come in contact with anyone who has been diagnosed with COVID-19?

If the person believes they can answer in the affirmative, please send them home.

STOP THE SPREAD OF GERMS

Help prevent the spread of respiratory diseases like COVID-19.

Avoid close contact with people who are sick.



Cover your cough or sneeze with a tissue, then throw the tissue in the trash.



Avoid touching your eyes, nose, and mouth.



Clean and disinfect frequently touched objects and surfaces.



Stay home when you are sick, except to get medical care.



Wash your hands often with soap and water for at least 20 seconds.

